

Wisconsin Riverside Resort

Job Description Job Title: Bartender

Department: Food & Beverage
Reports to: Bar Manager

Summary of Job:

This high energy position is responsible for greeting customers, learning about their preferences, recommending menu items and preparing classic cocktails and some of our exciting new beverages. Must be detail-conscious and have a pleasant personality to maintain pleasant, cheerful, courteous service. Should be capable of operating the service bar without assistance and maintaining sanitation functions as related to the selling of beverages

Qualifications:

A willingness to follow procedures, complete tasks in a timely, accurate, and efficient manner, maintain proper attendance, and comply with company policies. Must be at least 18 years of age. Must be able to mix all unusual types of alcoholic and non-alcoholic drinks and know proper procedures for handling and serving the various types of wines, cocktails and mixed drinks.

Physical Demands:

Long periods of standing, stooping, stretching, bending, walking, and lifting up to 25 pounds. Able to withstand certain amounts of hot and cold temperatures.

Duties and Responsibilities:

- Complete knowledge of the food and/or beverage menu including prices, preparation time, portion size, plating and garnish, to ensure food/beverage orders are properly prepared when served.
- Use suggestive selling techniques when serving each customer to maximize revenues.
- Welcoming customer, listening to people to determine beverage preferences, making recommendations and taking drink orders.
- Receive and prepare beverage order from Food Servers.
- Handling cash, credit and gift card transactions, ensuring charges are accurate and returning correct change to customers.
- Selecting and mixing ingredients, garnishing glasses and serving beverages to customers.
- Present a well-groomed professional appearance, including adhering to uniform regulations; practice good personal hygiene at all times.
- Checking identification to ensure customers are the legal age to purchase alcohol.
- Be knowledgeable of company policies and laws relating to serving and selling alcohol products.
- Take and pass the Wisconsin Responsible Beverage Server Certification within 30 days of starting work.
- Observe all safety rules; employ safe work practices and maintain safe, organized and sanitary working environment.
- On weekends, last call will be at 12:45am and no drinks served past 1:00am.